



*“Forming Saints, Scholars, and Leaders since 1998”*

Dear Holy Cross Academy Parent Volunteer,

Welcome and thank you for accepting the opportunity to volunteer here at Holy Cross Academy. Your volunteer service will further the mission of our school. The head of your ministry is Dina James. She can be reached at [djames@holycrossweb.com](mailto:djames@holycrossweb.com).

Our parish takes seriously the Lord’s mandate to “Let the children come to me, and do not hinder them; for to such belongs the kingdom of heaven: in Matthew 19:12. We are committed to creating a safe environment which begins by ensuring that those volunteers with substantial contact with minors are compliant with the child protection policies of the Diocese of Arlington. Your volunteer service is subject to successfully completing the online Office for the Protection of Children and Young People (OPCYP) application, background check and VIRTUS: Protecting God’s Children safe environment training within 45 days of submitting the online application – instructions will follow.

Additionally, all volunteers are prohibited from performing, teaching or advocating any practices or doctrines that are inconsistent with religious tenets of the Catholic faith. For Catholic volunteers, conformance with religious tenets of the Catholic faith is a condition of service.

Prior to your first day of service, the OPCYP background check online application must be completed. Instructions on how to complete the application process in the most efficient manner are provided on the final pages of this document. In order to complete the application, you will need the following information:

Location: **Holy Cross Academy**

Position Title: **Volunteer**

Thank you again for generously offering time and talent to our school. I look forward to working with you.

*In Christo,*

Stephen Fry, Ed. D.  
Principal

*National Blue Ribbon School*



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